HOW TO MAKE COURTS BOOKINGS VIA YOUR MOBILE PHONE

USER GUIDE
1A) VISIT THE TANGLIN CLUB WEBSITE

- [www.tanglinclub.org.sg](http://www.tanglinclub.org.sg)
- Click the “≡” icon
- Click “MEMBER LOGIN” on the bottom
1B) YOU WILL BE REDIRECTED TO THE NEW ‘MEMBER LOGIN’ WEBSITE

- Scroll down and key in your username (your **full** membership number)
  - Key in your password
  - Click “LOGIN”

- Your password has been issued to you via email, if the Club has your valid email address in our records.

- Eg. A0888-0 or B0070-1
- There has to be **5 digits in total**.
- If you are the **Principal Member**, there is a “-0” at the back.
- If you are the **Spouse Member**, there is a “-1” at the back.
1C) NAVIGATE TO ‘COURTS’ PAGE

- Click “≡”, then click drop down icon “▕”
- Click “COURTS”
2) SELECT DATE AND COURT TYPE

- Scroll down, select the Date, followed by the Court Type*
  - Available time slots will be shown
  - Click your preferred time slot

*There are 4 court types:
1) Squash Courts – Doubles or Single
2) Tennis Courts – Indoor or Outdoor

Please note that online courts bookings can only be made 7 days in advance

Step 1a: Select your preferred Date

Step 1b: Select your preferred Court Type

Step 2: Click your preferred time slot that is available
3A) CONFIRM YOUR BOOKING

- Please scroll down to check the information (left)
- Please do **not** input any details under “Add Member” / “Add Guest” / “Add Buddies & Groups”
- Members are required to inform staff at the Sports Counter of the name(s) of Member(s) / Guest(s) joining for the game
- If the information (left) is correct, click “BOOK NOW” to confirm your booking

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**Why doesn’t the Club allow us to view other Members’ names and add them to our bookings?”**

As per the Personal Data Protection Act, to protect Members’ personal information, the Club is unable to allow Members to view other Members’ names.
3B) CONFIRMATION OF BOOKING

- The following booking confirmation page will be shown
- An auto-email containing these details will be sent to your registered email

![Booking Completed]

**Outdoor Tennis Court 1**
Tuesday August 6th, 2019
8:00 AM - 9:00 AM

Confirmation
**006879**

Players

Resources
4) VIEW MY COURTS BOOKING

- Click the “!” icon
- Click “My Bookings” to view all your bookings

Please note that we are not using “Manage Buddies and Groups”

**My Bookings**

**Court Booking**

Tuesday, August 6, 2019 @ 8:00 AM

Confirmation

006879

Facility

*Outdoor Tennis*

Court 1

Players